Incident Investigation

Course Overview:

Incident Investigation examines the responsibilities of employers and workers when it comes to incident reporting and investigation and explains the steps that must be followed during an incident investigation.

Who Should Take the Course?

This course is appropriate for all workers, supervisors, managers and members of an organization's joint health and safety committee.

Course Objectives:

Upon completion of the course, participants will be able to:

- Recognize that all workplaces must have policies and procedures pertaining to incident investigation in order to comply with OHS laws
- Know that the employer must investigate all reported incidents in order to comply with OHS laws
- Understand the responsibilities of employers and workers when it comes to incident reporting and investigation
- Describe the types of incidents that must be reported to the government and have access to the incident reporting specifications for their province or territory
- Identify the rights and responsibilities of a health and safety officer
- Understand the various workplace factors that may contribute to an incident
- Define and differentiate between direct causes, indirect causes and root causes
- Follow the required steps in the incident investigation process
- Know what types of information must be in an incident report

Evaluation Process:

At the end of the module, there is a test. Participants that do not achieve 100% can review the module content and try as many times as necessary to complete the course. Test questions are randomly selected from a test bank, making each test unique.

Upon successfully completing the module, there is a printable certificate for your records.

Course Duration:

This online course is self-paced. Participants may leave the course at anytime and can resume where they left off. The duration will depend on the individual participant and their prior knowledge of the subject matter. On average, the timeline for completion will be 1 - 2 hours.