



# Due Diligence for Supervisors

## Course Overview:

*Due Diligence for Supervisors* explains the philosophy of the Internal Responsibility System and the principle of due diligence, and examines the measures that must be taken to ensure compliance with occupational health and safety legislation.

## Who Should Take the Course?

*Due Diligence for Supervisors* is an important foundation course for all members of the workplace that have supervisory responsibilities and/or hold management positions.

## Course Objectives:

Upon completion of the course, participants will be able to:

- Explain the concept of the Internal Responsibility System (IRS) and recognize the IRS as the basis of all occupational health and safety (OHS) legislation in Canada
- Describe the general OHS rights and responsibilities of employers, supervisors and workers
- Know the role of the joint occupational health and safety committee (JOHSC)
- Understand that all workers have the right to refuse and know how to respond in a situation involving a work refusal
- Identify the specific OHS responsibilities of the employer and the supervisor
- Define due diligence
- Know how to properly respond in the event of a workplace accident
- Identify the powers and the duties of a Ministry of Labour safety officer
- Recognize that there can be serious legal implications for any workplace party that does not comply with OHS legislation
- Know the required elements of an OHS course

## Evaluation Process:

At the end of the module, there is a test. Participants that do not achieve 100% can review the module content and try as many times as necessary to complete the course. Test questions are randomly selected from a test bank, making each test unique.

*Upon successfully completing all modules, there is a printable certificate for your records.*

## Course Duration:

This online course is self-paced. Participants may leave the course at anytime and can resume where they left off. The duration will depend on the individual participant and their prior knowledge of the subject matter. On average, the timeline for completion will be 1 - 2 hours.